

Terms of Use

The services that the Continental Automated Buildings Association (CABA) provides to you are subject to the following Terms of Use ("TOU"). CABA reserves the right to update the TOU at any time without notice to you. The most current version of the TOU can be reviewed by clicking on the "Policies & Terms of Reference" hypertext link located at in the top navigation bar of our Web site.

Web site Disclaimer

The information contained in this Web site is for general information purposes only. The information is provided by the Continental Automated Buildings Association and while we endeavour to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability or availability with respect to the Web site or the information, products, services, or related graphics contained on the Web site for any purpose. Any reliance you place on such information is therefore strictly at your own risk.

In no event will we be liable for any loss or damage including without limitation, indirect or consequential loss or damage, or any loss or damage whatsoever arising from loss of data or profits arising out of, or in connection with, the use of this Web site.



Through this Web site you are able to link to other Web sites which are not under the control of CABA. We have no control over the nature, content and availability of those sites. The inclusion of any links does not necessarily imply a recommendation or endorse the views expressed within them.

Every effort is made to keep the Web site up and running smoothly. However, CABA takes no responsibility for, and will not be liable for, the website being temporarily unavailable due to technical issues beyond our control.

Privacy Policy

This privacy policy sets out how the Continental Automated Buildings Association uses and protects any information that you give CABA when you use this Web site.

CABA is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this Web site, then you can be assured that it will only be used in accordance with this privacy statement.

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CABA may change this policy from time to time by updating this document. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from June 20, 2016.

What we collect

We may collect the following information:

Name and job title

Contact information including e-mail address

Demographic information such as postcode, preferences and interests

Other information relevant to customer surveys and/or offers

What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

Internal record keeping

We may use the information to improve our products and services.

Connect to what's next

www.caba.org



We may periodically send promotional e-mails about new products, special offers or other information which we think you may find interesting using the e-mail address which you have provided.

From time to time, we may also use your information to contact you for market research purposes. We may contact you by e-mail, phone, fax or mail. We may use the information to customise the Web site according to your interests.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorized access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

How we use cookies

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse Web traffic or lets you know when you visit a particular site. Cookies allow Web applications to respond to you as an individual. The Web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyze data about Web page traffic and improve our Web site in order to tailor it to customer needs. We



only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the Web site.

Links to other Web sites

Our Web site may contain links to other Web sites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other Web site. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the Web site in question.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:



Whenever you are asked to fill in a form on the Web site, look for the box that you can click to indicate that you do not want the information to be used by anybody for direct marketing purposes

If you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to or emailing us at caba@caba.org.

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you promotional information about third parties which we think you may find interesting if you tell us that you wish this to happen.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible at the above address. We will promptly correct any information found to be incorrect.

Any information collection is in compliance with the Personal Information Protection & Electronic Documents Act (PIPEDA).



Any procedures used to electronically promote or market our organization, products or services are in compliance with Canada's anti-spam legislation.

Content Reuse

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